



Camp Stuff-Ta-Doo Parent Handbook 2020

Simsbury Culture, Parks and Recreation Department

P.O Box 455 100 Old Farms Road West Simsbury, CT 06092

Phone: 860-658-3836

Email: kyard@simsbury-ct.gov

INTRODUCTION

Welcome to the Simsbury Culture, Parks, and Recreation Department's camp program. We are pleased that you have chosen this program for your family. This parent handbook was written to help you better understand our programs and policies.

Although COVID-19 has greatly impacted and continues to impact our daily lives, Camp Stuff -Ta- Doo is working to provide the most safe, healthy, and fun camp environment to the best of our ability for our campers! As a staff, we are going to implement specific recommendations provided by the CDC in relation to risk reduction at camps. That being said, we will be having groups of strictly 10 campers. To abide by the required 'social distance' protocols, each group will have a designated baseball field. Note that due to the required protocols, we are unable to honor group requests. Our staff has been provided educational materials to reduce potential exposures to and spread of the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) the virus that causes COVID-19.

Camp Director – Katie Grigely

Camp Stuff-Ta-Doo is so excited to have you all for another summer! My name is Katie Grigely and I will be the camp director this summer. I just graduated from UConn with a B.S. in Special Education and I am going back to pursue my M.S. in Comprehensive Special Education and Educational Psychology this fall! I have worked at camp for the past 6 years, and I am excited for another one!

Camp Assistant Director – Anna Paquette

I am so excited for another year of Camp Stuff-Ta-Doo! My name is Anna Paquette and I will be the Assistant Director of camp this summer. I recently graduated from UConn with a B.S. in Elementary Education. I will be returning to UConn this upcoming fall to get my M.A. in Curriculum and Instruction. I have worked at camp for 4 years now. I always look forward to the start of camp and I know this will be a great summer!

Counselors:

Ryan Belitz
Rachel Coppinger
Isabelle Dorman
Justin Farrell
Jack Fiengo
Emma Fitch
Emma Houghton
Justin Matthews
Matt Paquette
Jess Serra
Emma Windisch
Ethan Windisch

Contact Information

It is extremely important for our camp administration to be in regular contact with campers, parents/legal guardians, and staff. Many of these communications may be time sensitive and may contain confidential health information. Therefore, we have created a Remind app class for text messages as well as the camp director's phone.

Camp Located at:
Memorial Park Baseball Fields
52 Plank Hill Road
Simsbury, CT 06070

Contact us by:
Recreation Office Phone: 860-658-3836
Email: kyard@simsbury-ct.gov

Recreation Supervisor : John Thibeault.
jthibeault@simsbury-ct.gov

Camp Director: Katie Grigely
Camp director phone: If you need to reach the camp director DURING CAMP HOURS,
you may call them at: 860-960-6290

Automated text messages can be received from the remind app by signing up with the following link:
<https://www.remind.com/join/campstuf>

Daily Camp Hours

8:30am - 4:00pm- **Please note due to required protocols, check in will begin no earlier than 8:30am**

Session Dates

Session	Dates		Camp Stuff-Ta-Doo Themes
1	June 22 to June 26		Spectacular Sports
2	June 29 to July 3		Holiday Hullabaloo
3	July 6 to July 10		Animal Planet
4	July 13 to July 17		Color Wars
5	July 20 to July 24		Anything Goes
6	July 27 to July 31		Crazy For Cardboard
7	August 3 to August 7		Under The Seas
8	August 10 to August 14		Mess Fest

Don't Forget...

Required forms:

- Pick-Up Authorization
- COVID-19 Consent Form

Please submit forms **on the first day of camp!** (Forms are located on the bottom of the handbook)

What to Bring to Camp Daily

- A smile ☺
- Appropriate footwear (Closed toed shoes)
- Bag lunch and two snacks. (pack snacks separately from lunch, label with name)
- Water bottle (labeled with name)
- Sunscreen (on body AND in bag, labeled with name)
- Hand Sanitizer
- Change of clothes
- Bathing suit & Towel
- Backpack/Bag for all belongings
- Raingear/ Warm clothes as necessary
- Medicines (If necessary)

What Not to Bring to Camp

- Electronics (including Game Boys, iPods, Cell Phones, etc.)
- Valuable items
- Precious or treasured items
- Money

Please write name on all belongings!

*Our rule is no one shares food, including siblings, due to allergies and health concerns.

GENERAL CAMP INFORMATION

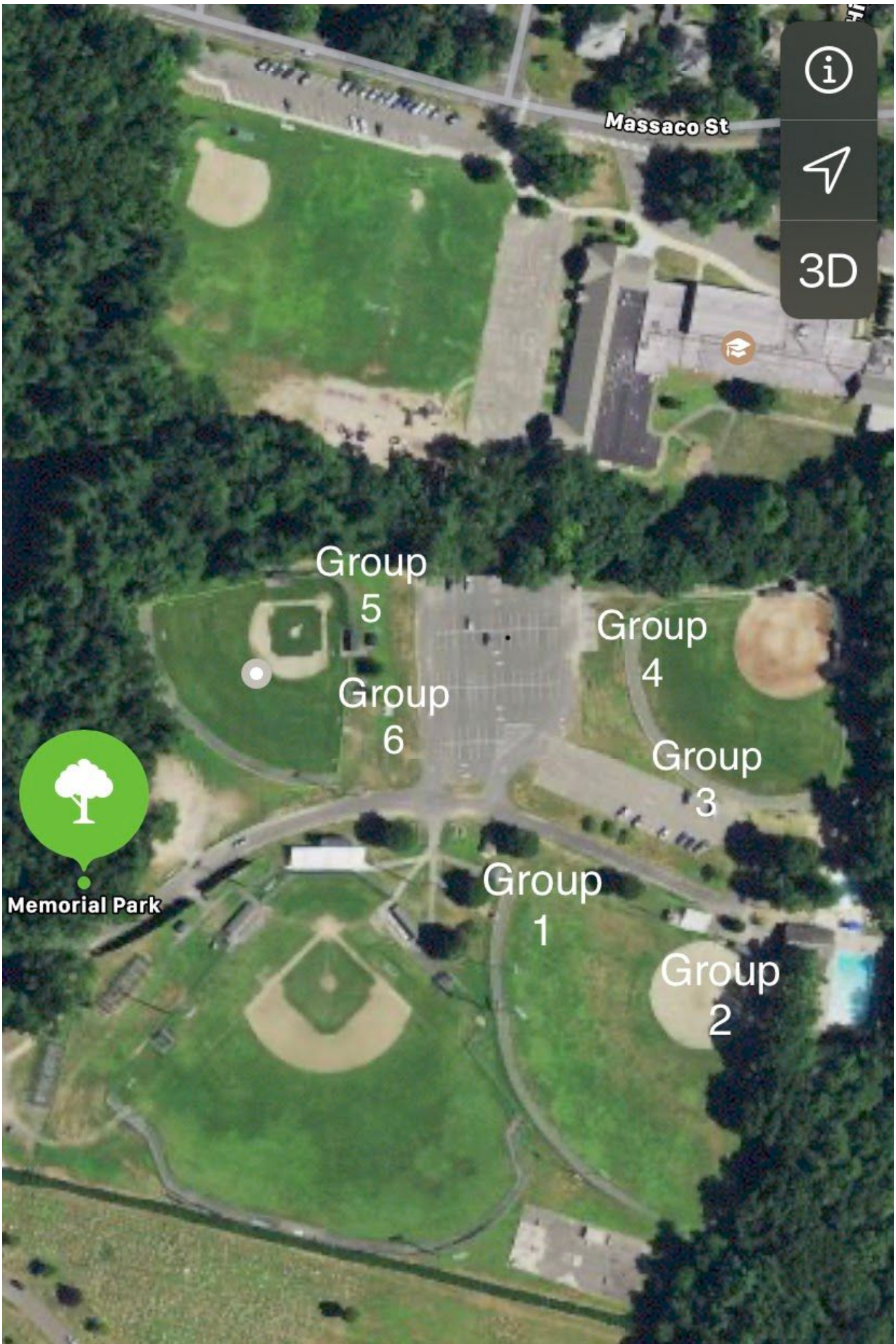
Camp Location: Memorial Park

Sign-In - Please note due to required protocols, check in will begin no earlier than 8:30am

Prior to the first day of camp, you will receive an email stating your child's group number and counselors name. Once you turn into Memorial Park, take your first right to the upper fields. There will be signs and staff directing you to each drop off point. Drive up to your child's group number. Everyone must stay in their car. Once there, a counselor will come up to the car and screen for any observable illness, including cough or respiratory distress, and to confirm temperature below 100 degrees Fahrenheit. Screening includes assessing health by taking temperature.

Sign out

At the day's end, you will pick up at the same location as drop off. Again, Everyone must stay in their car. Counselors will walk over your camper to the car. Only those designated on the camper's Pick-Up Authorization form will be allowed to pick up your camper (upon display of a photo ID if requested). Please fill out the Pick-Up Authorization Form, listing all the people who are allowed to pick up your child, including yourself! Your child will not be allowed to leave camp with anyone other than those people listed on the Pick-Up Authorization form unless otherwise noted by a parent. REMEMBER, this is for your child's safety and your peace of mind. If you would like to add someone to your list of authorized pick up, arrangements can be made with the camp director. If this is an emergency that arises during the camp day, please contact us with the name of the person that will be picking up your child.



3D



Group

5

Group

4

Group

6

Group

3

Group

1

Group

2



Memorial Park

CAMP POLICIES

We hope that you understand and appreciate our policies as they directly relate to the safety and well-being of your camper. We look forward to your cooperation in helping us provide a pleasant and safe camp experience for your child.

Rules, Behavior, and Discipline Policy

Campers will be responsible for following ALL camp rules as listed below:

- Campers **are not** required to wear masks but must follow all social distancing regulations
- Campers must be respectful to other campers, staff, and facilities and equipment at all times.
- Campers must remain in designated camp areas at all times unless escorted by a counselor.
- Campers must stay with their specified counselors at all times.
- Campers must use appropriate language with other campers and staff at all times.
- Campers are only permitted to leave camp when they are signed out by a parent/guardian or other authorized person.

All children are expected to behave in a proper and respectful manner. We will not tolerate any physical violence, name calling, foul language, destruction of property, or any other behavior deemed inappropriate by the staff. In accordance with the severity and frequency of the behavior, a behavior tracking form may be completed and kept on file. Parents will be notified and receive a copy of any such form. If warranted, the Recreation Department reserves the right to dismiss or suspend any child from the program. No refunds will be given.

Attire

Every cohort will be going to the pool, so children should arrive at camp wearing a bathing suit under their clothes. Children should dress in a comfortable manner for camp. We suggest shorts, T-shirts, and sneakers be worn. Sandals and dress clothes are not appropriate for camp as children will be engaged in various sports, active games, and arts and crafts projects that may be unsafe and/or messy based on apparel. We also recommend your child bring a towel and bathing suit for free swim days, and a change of clothes to camp on a daily basis. If the weather permits, we will play water games. **Please label all personal belongings!**

Sun Protection

We strongly suggest that a parent or guardian apply sun block (minimum SPF 30) prior to camp. Staff can assist in applying sunblock if it is the spray can due to COVID-19. Campers should bring their own sunblock each day in order to reapply when needed. This, along with all personal belongings, should be labeled with the camper's name.

Hand sanitizer

All children should bring an individual Purell bottle to use throughout the day. We will also be washing hands along with hand sanitizer.

Illness

If your child is sick, please keep him/her home. Any child with a temperature over 100 degrees Fahrenheit will not be permitted at the camp. If your child does become sick during the camp day, a parent will be contacted to pick them up.

If sent home with a fever, a camper will not be allowed to be signed in the following day. If sent home with a fever, a camper will not be allowed to be signed in without a doctor's note stating that he is no longer contagious.

If a child or staff member who has been present in the program is diagnosed with COVID-19, our program must notify families and staff of the program about the exposure.

In February 2020, COVID-19 was added to the List of Reportable Diseases. **Those required to report such diseases must report cases of COVID-19 infection immediately to the Connecticut Department of Public Health and to the local department of health in the town of residence of the case-patient by telephone on the day of recognition or strong suspicion of the disease.** The COVID-19 report form is available on the DPH website at <https://dphsubmissions.ct.gov/Covid/InitiateCovidReport>

Additional practices to those below may be recommended to the provider in consultation with the local health department or the CT Department of Public Health.

- Contact your local health department or the CT Department of Public Health.
- Determine the date of symptom onset for the child/staff member.
- Determine if the child/staff member attended/worked at the program while symptomatic or during the two days before symptoms began.
- Identify what days the child/staff member attended/worked during that time.
- Determine who had close contact with the child/staff member at the program during those days (staff and other children)
- Exclude the children and staff members who are determined to have had close contact with the affected child/staff member for 14 days after the last day they had contact with the affected child/staff member.
- Conduct appropriate cleaning and disinfection:
 - Close off areas used by the person who is sick
 - Open outside doors and windows to increase air circulation in the areas.
 - Wait up to 24 hours or as long as possible before cleaning or disinfecting to allow respiratory droplets to settle before cleaning and disinfecting.
 - Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, and common areas.
 - If more than 7 days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
 - Continue routine cleaning and disinfection.

Lunch and Snack

Campers must bring a lunch, drink and 2 snacks to camp daily. Please label all lunch bags, boxes, juice, and water containers. Due to required protocols, lunches will not be able to be stored in the school or in a refrigerator. Please make sure lunches are able to withstand the temperatures. **Please send enough water to make it through the day as we have no location to refill water.**

Electronics and Personal Property

Please do not send your child with electronics (i.e. DS, cell phones, iPods, etc.) or other expensive toys to camp. We are not responsible for lost, stolen, or damaged items.

Weather

In the event of rain or severe weather during the camp day, each cohort of campers and their counselors will relocate to a separate room within Central School. They will return to the outdoors when possible. If there is an all-day expected rain event, we will relocate the program to the Simsbury Farms Ice Rink. You will be notified by 7:00am, at the latest, via email, posted on the Rec website as well as a Remind App notification if the camp has been moved to the Simsbury Farms location for the day, where the same protocols will be enforced.

Sample Approximate Daily Schedule

Group 1:

8:30-8:45: Drop off on individual field

8:45-9:00: Gather lunches, morning hellos, ice breaker (name game, favorite color/game/sport, etc.)

9:00–9:30 Game

Monday: Detective

(Kids sit in a circle 6 feet apart from one another. One kid creates a pattern (clapping, snapping etc.) and everyone else follows. One kid is the detective trying to find the kid that creates the pattern. Must change pattern after a bit. Detective has 3 guesses.)

Tuesday: Freeze tag

Wednesday: Elves, giants, wizards

Thursday: Crab soccer

Friday: Counselor choice!

9:30-10:00: Snack & water

10:00-11:00: Arts & crafts (Craft depends on weekly theme)

11:00-11:30: Game

Monday: Obstacle course (Elbow bump to teammate)

Tuesday: Soccer ball tag

(Tagger has to kick the soccer ball at other player's feet. If the soccer ball touches someone's foot or leg, they are now the tagger.)

Wednesday: Scream runs

Thursday: Musical chairs using spots/floor markers

Friday: Counselor choice!

11:30-12:00: Lunch

12:00 -1:00: Free swim

1:00-2:00: Game

Monday: Relay races (Elbow bump to teammate)

Tuesday: Soccer

Wednesday: Kickball (Can only use feet, no hands or pitcher)

Thursday: Jump the bay

Friday: Counselor choice!

2:00-2:30: Afternoon snack & water

2:30-3:00: Game

Monday: Simon says competition

Tuesday: Yoga

Wednesday: Read aloud

Thursday: Scavenger hunt (Kids need to look for things in nature)

Friday: Counselor choice!

3:00-3:45: Free swim

4:00: Pick up- *This is a sample schedule. There may be changes prior or and/or during the camp season.

PICK UP AUTHORIZATION

PERMISSION FOR PERSONS TO REMOVE A CHILD FROM PROGRAM FORM

Please provide information for all people that are qualified to pick up your child. **BE SURE TO LIST ALL PARENTS/GUARDIANS, INCLUDING YOURSELF!!** Please notify persons listed on this form that they may be contacted in case parents cannot be reached and photo ID may be required at time of pick up. This form must be returned to the camper's counselor

Camper Name(s): _____

I hereby authorize the Simsbury Culture Parks and Recreation Department personnel to release my child(ren), to the following people:

Parent/Guardian:

Name:	Relationship:
Phone #: Home/Work/Cell/etc:	Alternate Phone #: Home/Work/Cell/etc:

Parent/Guardian:

Name:	Relationship:
Phone #: Home/Work/Cell/etc:	Alternate Phone #: Home/Work/Cell/etc:

Others Authorized to Pick Up:

Name:	Relationship:
Phone #: Home/Work/Cell/etc:	Alternate Phone #: Home/Work/Cell/etc:

Name:	Relationship:
Phone #: Home/Work/Cell/etc:	Alternate Phone #: Home/Work/Cell/etc:

Name:	Relationship:
Phone #: Home/Work/Cell/etc:	Alternate Phone #: Home/Work/Cell/etc:

Name:	Relationship:
Phone #: Home/Work/Cell/etc:	Alternate Phone #: Home/Work/Cell/etc:

Name:	Relationship:
Phone #: Home/Work/Cell/etc:	Alternate Phone #: Home/Work/Cell/etc:

Signature:

Date:

INFORMED CONSENT

(this form may be used for staff and parents of children enrolled at a youth camp during the COVID-19 declared emergency)

I hereby attest that I have been informed of the following pertaining to the coronavirus:

- People who are 65 years and older and people of any age who have serious underlying medical conditions or are at higher risk for severe illness from COVID-19 are recommended to stay at home. A list of medical conditions associated with a higher risk for severe illness from COVID-19 can be found in [CDC's guidance](#).¹ Individuals and families should consult their healthcare provider to determine whether they have medical conditions that place them at risk.
- Staff and children living in households with individuals who are 65 years and older OR have higher risk for severe illness from COVID-19 are recommended to stay home.

Signature of Staff or Parent/Guardian

Printed Name

Child's Name (if a parent/guardian)

Date